



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

***REVISED 04-21-2015**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: April 16, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of April 20, 2015

April 20, 2015 Monday	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Marquette County Service Center 480 Underwood Avenue Montello
	Farmland Conservation Easement Commission	12:30 P.M.	Jefferson County Courthouse Rm 203
April 21, 2015 Tuesday	*Human Resources Committee (Agenda Revised)	8:30 a.m.	Jefferson County Courthouse Rm 112
	County Board	5:00 p.m.	Jefferson County Courthouse Rm 205
April 22, 2015 Wednesday	Task Force on Government Operations & Organization	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse Rm 202
April 23, 2015 Thursday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	*Community Action Coalition for South Central WI, Inc. (Agenda Added)	6:00 p.m.	CAC Office 114 E. Main Street, Watertown
	*Historic Sites Preservation Commission (Agenda Revised)	6:30 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
April 24, 2015 Friday	No Scheduled County Meetings		
April 25, 2015 Saturday	No Scheduled County Meetings		
April 26, 2015 Sunday	No Scheduled County Meetings		



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

MEETING AGENDA & PROGRAM

(Updates in Process)

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County

Jim Schroeder
539 E Reinell St
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	Monday, April 20, 2015
TIME:	9:30 AM
PLACE:	Marquette County Service Center 480 Underwood Avenue Montello, WI 53949 (State Highway 23, West side of Montello)

9:00 AM	Gathering
9:30 AM	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p>
10:30 AM	<p>Program Topic: “State of the County Health” – a look at the health picture of the six ICC counties.</p> <p>Sue Allen – UWEX Family Living Educator, Marquette County</p> <p>Patti Herman – UWEX Family Living Educator, Columbia County</p> <p>Sue Nagelkerk – UWEX Family Living Educator, Sauk County</p> <p>Katie Gellings – UWEX Family Living Educator, Green Lake County</p> <p>Pattie Carroll – UWEX Family Living Educator, Dodge County</p> <p>Dr. Kathy Meckstroth, Health Department, Marquette County</p> <p>Kathy Munsey – Health Department, Green Lake County</p> <p>TBD – Jefferson County</p> <p>Open Discussion of County Issues (continued)</p> <p>Adjournment</p>



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, April 20, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the April Agenda
5. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Review & Approval of the March 16, 2015 Meeting Minutes
8. Discussion and possible action on PACE applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
 - Gary & Mary Ann Kunz Trust, Town of Sumner
 - Duane Koch, Town of Farmington
 - Timothy Hunn, Town of Aztalan
9. Discussion on the landownership changes, specifically the sale of Dale Neupert Parcel #030-0813-1733-002 to Kurt Skalitzky
10. Discussion and possible action on conservation planning in regard to farmland easements
11. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
12. Review new easement application
13. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
14. Future Meeting:
 - May 11, 2015 @ 12:30 in Room 203
 - June 8, 2015 @ 12:30 in Room 203
 - July 13, 2015 @ 12:30 in Room 203
15. Suggestions for the Next Agenda
16. Adjournment

**The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at (920) 674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

April 21, 2015 @ 8:30 a.m.

***REVISED 04-17-2015**

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Approval of March 17, 2015 minutes
7. Communications
8. Review and approval of meeting dates and times for May 2015 – April 2016
9. Monthly Financials
10. ***Consideration to recommend the elimination of part-time Driver positions and creation of a pool of Driver positions at Human Services**
11. Review and recommendation of pay rates for summer, seasonal and occasional non-classified positions
12. Consideration to create Personnel Ordinance to address uniform and/or safety clothing/gear reimbursement
13. Consideration to create a Personnel Ordinance to address Safety in the Workplace
14. Under Personnel Ordinance HR0145(A), Human Resources Committee Authority, interpret personnel ordinance provision to determine if step-parent-in-law is covered under the Bereavement Absence policy
15. Consideration to amend Personnel Ordinance HR0610, Bereavement Absence, and use of bereavement leave
16. Discussion on future policy topics including:
 - a. Violence in the Workplace
 - b. Bullying in the Workplace
 - c. Drug and Alcohol Use
 - d. Reclassification process for Elected Officials
17. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline and 19.85 (1)(f), preliminary consideration of specific personnel problems and the investigation of charges against specific person(s)
18. Reconvene into open session for consideration and possible action regarding items discussed in closed session
19. Monthly Report from Human Resources
 - a. Monthly accomplishments/goals
 - b. Vacant Positions
 - c. Emergency Help Requests
 - d. Hiring above minimum step and/or benefits
20. Set next meeting date and agenda
21. Adjournment

Next scheduled meeting: May 19, 2015 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY BOARD MEETING

April 21, 2015 5:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL ORDER OF BUSINESS**
 - a. Presentation – Jefferson County Library Board and Library System Affiliation – Ben Wehmeier & Library Representatives
7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Retirement Recognitions
 - c. Claim against County: McKenzie vs. Sheriff, et al
8. **PROCLAMATION**
 - a. Proclaiming May 14 as Law Enforcement Memorial Day in Jefferson County
9. **PUBLIC COMMENT** (Agenda Items)
10. **ANNUAL REPORTS**
 - a. Clerk of Courts – Carla Robinson
 - b. Corporation Counsel – J. Blair Ward
 - c. District Attorney – Susan Happ

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

11. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Ordinance – In regard to County committees, boards, commissions or other bodies (1) amend Board Rules regarding procedure for election of officers and duties; and (2) create section allowing public comment during committee meetings
 - b. Resolution – Requesting the Wisconsin legislature to Not allow the 2015-2017 Executive Budget to terminate the Local Government Property Insurance Fund
 - c. Resolution – Opposing county wide assessment initiative contained in the proposed State Budget
12. **FINANCE COMMITTEE**
 - a. Presentation – Series 2015A Bond Sale Result - Ehlers & Associates
 - b. Resolution – Awarding the sale of \$3,980,000 General Obligation County Building Bonds, Series 2015A (Addendum)

13. HIGHWAY COMMITTEE
 - a. Resolution – Approving 2015 pre-mixed asphaltic concrete vendor prices
 - b. Resolution – Approving 2015 Local Road Improvement Program asphalt bids
 - c. Resolution – Approving 2015 seal coat oil vendor prices
 - d. Resolution – Approving 2015 asphalt pulverizing and milling bids
 - e. Resolution – Authorization for the Highway Department to enter into contract for lime rock crushing
14. HUMAN RESOURCES COMMITTEE
 - a. Resolution – Create a pool of laborer positions at the Fair Park
 - b. Resolution – Create a part-time van driver position at Human Services (Addendum)
15. PARKS COMMITTEE
 - a. Resolution – Authorizing grant application and acceptance for the former Watertown Outboarders property
 - b. Resolution – Authorizing recreational trail grant application and acceptance
16. PLANNING & ZONING COMMITTEE
 - a. Report – Approval of Petitions
 - b. Ordinance - Amend Zoning Ordinance
17. APPOINTMENTS BY COUNTY BOARD CHAIR
 - a. Augie Tietz to the Wisconsin River Rail Transit Commission for a three-year term ending April 30, 2018
18. PUBLIC COMMENT (General)
19. ANNOUNCEMENTS
 - a. Update: Task Force on County Government Organization & Operations
20. ADJOURN

NEXT COUNTY BOARD MEETING

May 12, 2015 – 7:00 P.M. - ROOM 205

AGENDA

Task Force on County Operations & Organization

UW Extension
864 Collins Rd, Room 12
Jefferson, WI 53549

April 22, 2015 – 8:30 a.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of April 9, 2015 Task Force meeting minutes
8. Facilitated Focus Group Dialogue Session (Steve Grabow)
9. Discuss scheduling topics for future agendas
10. Tentative Future Meeting and Agenda Items (May 6, 2015 Room 202)
11. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

April 22, 2015 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 25, 2015 meeting.
5. Public comment.
6. Nominations for two positions:
 - a) Police Chief & Sheriff's Association
 - b) Education Representative
7. Update on JCATC outcomes for 2014 and YTS 2015 to date (Sara Carpenter).
8. Update on pretrial SCRAM and Remote Breath (Sara Carpenter).
9. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker).
10. Discussion on heroin/opiates.
11. General discussion for long term objectives of the CJCC.
12. Development of crime prevention fund in Governor's proposed budget. Appoint subcommittee?
13. Agency updates.
14. Future meeting dates:

May 27, 2015	12:00 noon
June 24, 2015	12:00 noon
July 22, 2015	12:00 noon
August 26, 2015	12:00 noon
15. Adjourn.

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



April 23, 2015, 8:30 a.m.
864 Collins Road, Room 12, Jefferson, WI 53549

JCEDC BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mike Strasser – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Minutes – March, 2015 *#
- V. Citizens' Comments. *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VI. JCEDC Reports
 - A. Finance Report – March, 2015 *#
- VII. General Orders
 - A. External Committee Reports
 - 1. Capitol Area Region Revolving Loan Fund
 - 2. Glacial Heritage Area
 - 3. Wisconsin River Rail Transit Commission
 - B. Director's Report #
 - 1. Map Requests
 - 2. Community Meetings Summary Presentation
 - 3. Annual Report
 - C. Homebuyer Counseling Program
- VIII. Citizens' Comments
- IX. New Business
 - A. Future Agenda Items
 - B. Upcoming Meetings/Seminars
- X. Adjournment

The JCEDC Board of Directors may discuss and/or take action on any item specifically listed on the agenda.

** Indicates a vote will be taken. # Indicates a document is enclosed.*

*** Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24-hours prior to the meeting so appropriate arrangements can be made.*



**Community Action Coalition for South Central Wisconsin, Inc.
Board Meeting Agenda**

April 23, 2015

6:00 pm – 8:00 pm

CAC Watertown Office –114 E. Main Street, Watertown, WI 53094-3747

Please note: light supper will be provided at 5:30 pm

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Consent Agenda**
 - A. Approval of Agenda**
 - B. Approval of Minutes for the Board Meeting held December 18, 2014 and January 17, 2015**
- 4. Finance Committee Report (Bob Salov)**
 - A. Approval of December, January, February and March Financials (Action Needed)**
 - B. Update on Credit Line and Repayment**
 - C. WISCAP Dues**
 - D. Use of credit card for purchases (Action Needed)**
 - E. Discussion - Need for Additional Resources by 2016**
- 5. Personnel Committee Report (Bette Barnes)**
 - A. Executive Director Evaluation**
- 6. Plans, Programs and Development Committee Report (Walt Christensen)**
 - A. Benevon Training Discussion**
 - B. Monthly CAC 101 Event Discussion**
 - C. Fundraiser Discussion**
- 5. Executive Committee Report (Richard Wildermuth)**
- 6. Audit Committee Report (Richard Wildermuth)**
- 7. President's Report (Richard Wildermuth)**
 - A. Review Board of Director's Goals**
 - B. R.O.M.A. Training**
- 8. Executive Director's Report (Fred Schnook)**
 - A. Transition Plan**
- 9. Committee Appointments for the Following:**
 - A. Nominating Committee**
 - B. Property Committee**
 - C. 50th Anniversary Committee**
- 10. Seating of new board members Dana Baumgartner and Larry Nelson**
- 11. Announcement of Annual Meeting**
- 12. Adjournment**

Please notify V. Richard Wildermuth if you are unable to attend. He may be reached at 608-819-0031 or tbmauctioneer53@yahoo.com If you need an interpreter or other special accommodations please let Fred P. Schnook know at 608-246-4730 Ext. 217 or fschnook@cacscw.org at least 3 business days before the meeting.

Agenda
Jefferson County Historic Sites Preservation Commission
UWEX Building, Room 12
Jefferson, WI
Thursday, April 23, 2015
6:30 p.m.
***REVISED 04-21-2015**

Commission Members: Cindy Arbiture, Chair
Robert Birmingham, Vice-Chair
Vacant, Secretary
Ed Morse, Jefferson Co. Board Representative
James Levy
Michael Opager
John Molinaro

1. Call to Order
2. Attendance
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Approve the meeting minutes of February 26, 2014
6. Communications
7. Citizen Comments

New Business

8. Public Hearing: Local Landmark Status, for Wegner property, on Lake Ripley
9. ***RFQ needed for selecting a consultant for the two NRHP applications**
10. The JCHSPC will receive the **2015 Historic Preservation Excellence Award**, from the Wisconsin Association of Historic Preservation Commissions (WAHPC), on April 25, in La Crosse, WI
11. Commission appointments approved by Jefferson County Board
 - Michael Opager - another three year term ending April 1, 2018
 - Cindy Arbiture - another three year term ending April 1, 2018

Old Business

12. Update Wisconsin Farms Oral History Project. www.wisconsinfarms.org – James
13. Commission vacant position - replacement recommendations
14. Annual JCHSPC History Conference, establish fall date 2105
15. Next meeting date: **May 28, 6:30 p.m., UWEX, Rm. 8**
16. Future agenda items
17. Adjourn